



SOUTHWESTERN OREGON COMMUNITY COLLEGE

Student First Stop Center

1988 Newmark Ave., Coos Bay, OR 97420 (541)888-7352 • (800)962-2838 • www.socc.edu

GRADUATION APPLICATION

APPLICATION DEADLINES:

Applications are to be submitted at least one term before the student is ready to graduate. Applications are good for the year in which the student is submitting the application. Please submit a separate application for each degree or certificate. Submit all applications at the same time. If the student fails to graduate within the application period, then another application must be resubmitted. Applications can be mailed to the address above or submitted to the Student First Stop in Dellwood Hall.

Applications for Degree or Certificates are due on the following dates.

Fall: First Friday in August

Spring: First Friday in February

Winter: First Friday in November

Summer: First Friday in May

If the application is turned in after the deadline date, you may forfeit your ticket opportunities for the graduation ceremony and/or the opportunity for your name to appear in the local newspaper.

CHANGES TO YOUR SCHEDULE:

It is your responsibility to report any changes made to this Application for Degree or Certificate to the transcript evaluator. This includes adding or dropping classes, changing the term of your projected graduation, changing your graduation status or changing your name (if it affects how it is to appear on your degree).

GRADUATING WITH HONORS:

Graduating with honors is calculated on a cumulative 3.75 grade point average (GPA) or higher, which includes all course work from other colleges, regardless of their applicability to current course work.

Graduating with honors applies only to the one-year certificate and the two-year degree.

Please complete the following questions:

Do you intend to participate in the graduation exercise? _____ YES _____ NO

Do you require special accommodations to participate in the graduation ceremony? _____ YES _____ NO

If YES, please specify:

Do you want your name to appear in the graduation program and in the local newspapers*? _____ YES _____ NO

Name of your local newspaper and city/state _____

Do you authorize release of your name and address to four-year colleges when requested? _____ YES _____ NO

Do you want assistance in job searches? _____ YES _____ NO

Do you plan on transferring to a four-year college? _____ YES _____ NO

*Under the new Public Law 93-380, "The Family Education Rights and Privacy Acts", it is necessary to have the student's written permission to allow the college to print his or her name on the graduation commencement program and in the local newspapers.

The following information must be completed for application processing.

Name (as you desire it to appear on the degree): _____
Last
First
Middle

Mailing Address (where you would like your degree sent): _____ Phone: _____

Street
City
State
Zip

Home city and state you would like to be recognized from: _____

Degree or Certificate you are applying for: _____

Year and term you intend to graduate: _____ Catalog year you intend to graduate: _____

(Catalog year explanation: This is either the year you began working towards your degree, the current catalog year, OR if you have had more than a one year interruption in your course of study, the catalog year in which you resumed working towards your degree.)

Please list below only the courses you are required to take to complete your degree.

SUMMER TERM 20 _____			FALL TERM 20 _____		
COURSE NUMBER	COURSE NAME	CREDITS	COURSE NUMBER	COURSE NAME	CREDIT
WINTER TERM 20 _____			SPRING TERM 20 _____		
COURSE NUMBER	COURSE NAME	CREDIT	COURSE NUMBER	COURSE NAME	CREDIT

Student Signature: _____ **ID #** _____

Advisor signature is required before submitting application.

Advisor Signature: _____ **Advisor Printed Name:** _____

Please complete the attached card before submitting the application (write clearly and legibly).